

## Message Text

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ORIGIN SS-15

INFO OCT-01 EUR-12 ISO-00 OIC-02 ABF-01 PRS-01 A-01 OC-01

SY-04 NSC-05 USSS-00 FS-01 RSC-01 CCO-00 /045 R

DRAFTED BY S/S-EX:JBMORAN:JFP

APPROVED BY S/S-EX:JBMORAN

IO/OIC:HWBURROWS

EUR/EX:JCLARK

M/FRM:RWMURRAY

S/S:MR. MOFFAT

DESIRED DISTRIBUTION

S, S/S, S/S-S, S/S-EX, S/PRS, A, A/OC, A/FM, A/SY, EUR/EX, IO/OIC,

NSC, USSS, BF/FS

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R 252012Z NOV 74

FM SECSTATE WASHDC

TO USMISSION NATO

INFO AMEMBASSY BRUSSELS

C O N F I D E N T I A L STATE 259711

E.O. 11652: GDS

TAGS: OVIP (KISSINGER, HENRY A.)

SUBJECT: SECVISIT - FUNDING

NOTE: THE FOLLOWING FUNDING INSTRUCTIONS APPLY TO THOSE  
ACTIVITIES AND TO THOSE MEMBERS OF THE SECRETARY'S PARTY,  
MEMBERS OF ADVANCE TEAMS AS WELL AS THOSE TRAVELLING ABOARD  
THE SECRETARY'S AIRCRAFT, NOT REPEAT NOT FUNDED BY OIC OR  
COVERED BY OIC TRAVEL ORDERS. SEPARATE INSTRUCTIONS ON OIC  
FUNDING FOLLOW BY SEPTTEL.

1. APPROPRIATION 1950522; ALLOTMENT 5K-1001-7: CHARGE  
THE FOLLOWING, AND ONLY THE FOLLOWING, TO THIS ALLOTMENT:

A. ALL COSTS FOR MEALS AND INCIDENTALS FOR THE SECRETARY  
AND FOR ANY OTHER PARTY MEMBER SPECIFICALLY AUTHORIZED BY  
SUBSEQUENT MESSAGE(S).

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B. COST OF MEALS FOR LOCALS AND MARINE SECURITY GUARDS WORKING IN SUPPORT OF THE VISIT WHO MUST WORK SHIFTS IN EXCESS OF EIGHT HOURS. SPECIAL ARRANGEMENTS SHOULD BE MADE WITH HOTEL SO THAT THESE COSTS DO NOT APPEAR ON CONTROL ROOM BILL.

C. VOUCHERING INSTRUCTIONS: VOUCHERS FOR EXPENSES CHARGED TO THIS ALLOTMENT SHOULD BE CLASSIFIED, "CONFIDENTIAL - PURSUANT TO 31 USC, SECTION 105-RS291". IN

ADDITION TO THE REQUIREMENTS FOR REPORTING EXPENDITURES UNDER FS-477 PROCEDURES, ONE COPY EACH OF THE VOUCHER AND SUPPORTING DOCUMENTS AND RECEIPTED BILLS SHOULD BE FORWARDED TO THE EXECUTIVE DIRECTOR, S/S-EX.

2. APPROPRIATION 1950113; ALLOTMENT 1001; OBLIGATION 502209; OBJECT 2589: THE FOLLOWING EXPENSES INCURRED FOR STATE, REPEAT STATE, PERSONNEL ACCOMPANYING THE SECRETARY OR FOR STATE MEMBERS OF SECRETARIAT AND SY ADVANCE TEAMS SHOULD BE CHARGED TO THIS ALLOTMENT:

A. BASIC COST OF HOTEL ROOMS, INCLUDING TAXES BUT EXCLUSIVE OF ALL CHARGES FOR RESTAURANT, LAUNDRY OR SIMILAR PERSONAL SERVICE CHARGES WHICH WILL BE FOR THE PERSONAL ACCOUNT OF THE OCCUPANT WHO WILL BE RESPONSIBLE FOR SETTLING WITH THE HOTEL BEFORE DEPARTURE.

B. COST OF ALL HOTEL ROOMS USED FOR OFFICES, CONTROL ROOMS ETC. INSTRUCT HOTEL MANAGEMENT NOT REPEAT NOT TO ACCEPT ANY FOOD OR BEVERAGE CHARGES TO THESE ROOMS.

C. VOUCHERING INSTRUCTIONS: COPIES OF ALL OBLIGATING DOCUMENTS TOGETHER WITH COPIES OF ALL PAID BILLS SHOULD BE FORWARDED TO THE EXECUTIVE DIRECTOR, S/S-EX.

3. APPROPRIATION 1950113; ALLOTMENT 2034: THE FOLLOWING EXPENSES INCURRED FOR US SECRET SERVICE (USSS), NATIONAL SECURITY COUNCIL (NSC) AND WHITE HOUSE COMMUNICATIONS AGENCY (WHCA) PERSONNEL BOTH ACCOMPANYING SECRETARY OR MEMBERS OF ADVANCE TEAMS, SHOULD BE CHARGED TO THIS ALLOTMENT:

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A. BASIC COST OF HOTEL ROOMS INCLUDING TAXES BUT EXCLUSIVE OF RESTAURANT, LAUNDRY ETC., CHARGES WHICH ARE FOR THE PERSONAL ACCOUNT OF THE OCCUPANT.

B. COST OF HOTEL ROOMS USED BY THE USSS AND WHCA FOR OFFICIAL PURPOSES AND FOR CAR RENTALS WHEN AUTHORIZED BY THE SENIOR USSS/WHCA REPRESENTATIVES.

C. FOR ALL CHARGES AGAINST THIS ALLOTMENT SEPARATE, REPEAT SEPARATE, FS-477S FOR NSC, USSS AND WHCA WITH SUPPORTING DOCUMENTS AND RECEIPTED BILLS SHOULD BE FORWARDED TO THE DEPARTMENT, ATTN: BF/FS, MR. KEN DAY.

4. PRESS: MEMBERS OF THE PRESS ACCOMPANYING THE SECRETARY ARE INDIVIDUALLY RESPONSIBLE FOR PAYING HOTEL BILLS.

5. AIRCRAFT CREW: CREW MEMBERS FROM THE SECRETARY'S AIRCRAFT AND CREW MEMBERS OF ANY OTHER AIRCRAFT USED IN

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SUPPORT OF THE VISIT ARE INDIVIDUALLY RESPONSIBLE FOR PAYING HOTEL BILLS.

6. OTHER EXPENSES:

A. ALL THE COSTS FOR TDY PERSONNEL USED IN SUPPORT OF THE VISIT WILL BE BORNE BY THE REGIONAL BUREAU.

B. EXPENSES INCURRED FOR (I) AMERICAN AND FSL OVERTIME; (II) VEHICLE RENTALS; (III) EQUIPMENT RENTALS; (IV) PRINTING; (V) SUPPLIES ARE ALL CHARGEABLE TO THE POST'S ALLOTMENTS.

7. TO AVOID MISUNDERSTANDINGS, BILLING PROCEDURES SHOULD BE DISCUSSED IN DETAIL IN ADVANCE OF THE VISIT WITH THE HOTEL MANAGEMENT TO INSURE THAT ALL ITEMS ARE APPROPRIATELY CHARGED. SPECIFICALLY, TO EXPEDITE CHECK-OUTS, ASK HOTEL TO PREPARE IN ADVANCE AND MAINTAIN FOLIOS FOR (A) ROOM CHARGES TO BE PAID BY POST AND (B) PERSONAL CHARGES TO BE PAID BY OCCUPANT.

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8. IF REQUESTED, THE POST IS AUTHORIZED TO ADVANCE FUNDS CHARGEABLE TO THE APPROPRIATIONS/ALLOTMENTS MENTIONED IN PARAGRAPHS 1 AND 2 TO THE S/S-EX ADMINISTRATIVE OFFICER ACCOMPANYING THE PARTY.

9. ANY QUESTIONS REGARDING FUNDING OF THE VISIT SHOULD BE DIRECTED TO S/S-EX OR DISCUSSED WITH THE ADMINISTRATIVE OFFICER ACCOMPANYING THE PARTY. INGERSOLL

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## Message Attributes

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**Capture Date:** 01 JAN 1994  
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**Current Classification:** UNCLASSIFIED  
**Concepts:** n/a  
**Control Number:** n/a  
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**Draft Date:** 25 NOV 1974  
**Decaption Date:** 01 JAN 1960  
**Decaption Note:**  
**Disposition Action:** RELEASED  
**Disposition Approved on Date:**  
**Disposition Authority:** golinofr  
**Disposition Case Number:** n/a  
**Disposition Comment:** 25 YEAR REVIEW  
**Disposition Date:** 28 MAY 2004  
**Disposition Event:**  
**Disposition History:** n/a  
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**Previous Handling Restrictions:** n/a  
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**Review Authority:** golinofr  
**Review Comment:** n/a  
**Review Content Flags:**  
**Review Date:** 10 APR 2002  
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**Secure:** OPEN  
**Status:** NATIVE  
**Subject:** SECVISIT - FUNDING NOTE: THE FOLLOWING FUNDING INSTRUCTIONS APPLY TO THOSE  
**TAGS:** OVIP, (KISSINGER, HENRY A)  
**To:** NATO BRUSSELS  
**Type:** TE  
**Markings:** Declassified/Released US Department of State EO Systematic Review 30 JUN 2005